

CONCO PUMPING APP - User Guide 800-347-3407 www.conconow.com





## Setting Up Your Account:

#### Login Screen

Welcome to Conco Pumping

Login

Forgot Password

Here

Remember Me

New User?

Tap on Sign Up

**〈** Back

Username

Password



Sign Up

### User Information

<

| Username        |
|-----------------|
| First Name      |
| Last Name       |
| Phone Number    |
| Activation Code |

#### **Account Information**

| Email            |  |
|------------------|--|
| Password         |  |
| Confirm Password |  |
|                  |  |



#### Enter your information

• The Phone Number entered will be the default contact number for all orders you place in the app.

| Home Screen   |   |
|---|---|
|   | ð |
| Welcome to<br>the Conco<br>Pumping App                          |   |
| Pumps   |   |
| See information on the pumps we have available.                 | > |
| Document Viewer   |   |
| See pump specs and other important documents.                   | > |
| Orders  |   |
| Place Orders and see current and past orders. Sign in Required. | > |
| Copyright The Conco Companies                                   |   |
| Тар 8   |   |

# Menu:





# Selecting The Default Dispatch Region:

By selecting the Dispatch Region you can view the pump specs for that specific Region, and this will be the default dispatch location(Region) for all orders placed in the App.

By clicking on the Region you can easily change location. When you have selected the region you want, tap Done.





## Where to find your orders:

#### **Home Screen**



#### Login Screen



If you have not logged in already, you will be asked to login before it will take you to your orders.

**Helpful Hint:** If you toggle *Remember Me*, you will only be asked to enter your username and password once and will only need to tap *Login* each time.

#### **Order Screen**



On the Order Screen you can:

- Edit, Copy and Place Orders
- View Pending/Current & Previous Orders
- Add New Orders



| Fri Sep 11 8:00 AM<br>Yards: 300.0  | Pump: 47<br>JobTvpe: PTDECK<br>Status: On Job                                 | Thu Sep 17 8:00 AM<br>Yards: 10.0   | Pump: 40<br>JobType: SITE<br>Status: Will Call                         |   |
|---|---|---|--|---|
| <ul> <li>GREEN:</li> <li>Order has been</li> <li>Booked: Job Inf<br/>Operator</li> <li>Pump is in route<br/>returning to the</li> </ul> | Confirmed<br>o has been sent to the<br>e to the job, on the job or<br>e yard. | <ul> <li>150' OF 3" HOSE - 1 PU</li> <li>ORANGE:</li> <li>Order is a Will C confirmed by the</li> </ul> | IMP MOVE<br>Call and has not been<br>he customer                       |   |
| 9320 - ESTERR/<br>Mon Sep 14 12:00 PM<br>Yards: 100.0   | A PARK 2A2B<br>Pump: 47<br>JobTvpe: FOOT<br>Status: Ordered                   | <b>9320 - ESTERRA</b><br>Fri Sep 11 8:00 AM<br>Yards: 300.0   | A PARK 2A2B<br>Pump: 47<br>JobTvpe: PTDECK<br>Status: Paid Full        |   |
| <ul> <li>BLUE:</li> <li>Order has beer acknowledged</li> </ul>  | n Placed (Ordered) and<br>by dispatch   | <ul> <li>BLACK:</li> <li>Order is complete base/the yard</li> <li>Order is Paid in</li> </ul>           | ete and the pump is back at<br>Full                                    | Order<br>Color/Status:                    |
| 9320 - ESTERR/<br>Wed Sep 16 1:00 PM<br>Yards: 100.0  | A PARK 2A2B<br>Pump: 47<br>JobTvpe: FOOT<br>Status: Wait List                 | <b>9315 - BOREN T</b><br>Thu Sep 17 11:00 AM<br>Yards: 10.0<br>80' OF 3" HOSE                           | TOWER<br>Pump: 20<br>JobTvpe: SLAB<br>Status: Awaiting<br>Confirmation | What each order color<br>and status mean: |
| YELLOW:   | has been placed but has   | LIGHT BLUE:<br>• Waiting for co   | nfirmation from the  |   |

## How to Place a New Order

The app allows you the flexibility to place a pump order any time, anywhere 36 hours or more in advance.



1. Tap Add Job

| Venzon LIE           | 2.10 PM     | 7 95% 4 |
|----------------------|-------------|---------|
| New Order            |             | Cance   |
| Select Region        |             |         |
|                      |             |         |
| Select Job Type      |             |         |
|                      |             |         |
| Type JobName         |             |         |
|                      |             |         |
| PO/Job Number        |             |         |
| #                    |             |         |
| Pour Date            |             |         |
| 9/16/2020            |             |         |
| Pour Time            |             |         |
|                      |             | Ŀ       |
| Pump Size            |             |         |
|                      |             |         |
| Maximum Pump Size    |             |         |
| Unspecified Size     |             |         |
| Pump Yardage (Volume | e in cu yd) |         |
|                      |             |         |

- 2. Add Order Details
- 3. TapSave Order



\*\*The order will be Yellow until it is acknowledged by dispatch\*\*



## **Order Details: Continued**



## Adding a New Jobsite:

#### From the Menu

|                     | ≡        |
|---------------------|----------|
| Conco Pumping       | Penc     |
| Northern California | O Searc  |
|                     | C Searc  |
| Pumps               | Today    |
| Document Viewer     | 9320     |
| Create Job Sites    | Wed Sep  |
| Create/View Orders  | Yards: 3 |
| Login Details       | PB JOB:  |
| Logout              | 9320     |
|                     | Wed Sep  |
|                     | Yards: 3 |
|                     | PB JOB:  |

Select Create Job Sites

# Job Sites + Logout Q. Search... Tap on a Job Site to see more information 50067 - 1000 - TEST 314 BELL STREET, SEATTLE, WA 98121 4054 - 10074 - GOOGLE 9 MARYMOOR, REDMOND 17275 NE 67TH CT, REDMOND, WA 98052 4448 - 10157 - JBLM - AAFES

7 SHOPPING CENTER JBLM- MCCHORD FIELD MAIN EXCHANGE 504, MCCHORD, WA 98438

**4863 - 1022 - LACEY BUSINESS PARK BLDG 1 4 & 5** 8925 ORION DR NE, LACEY, WA 98516

**48857 - 10225 - NORTHGATE MAILL DEMO** 401 NORTHGATE WAY, SEATTLE, WA 98125

**49028 - 10250 - BLOCK 24** 12355 NE DISTRICT WAY, BELLEVUE, WA 98005

4919 - 10294 - UNIVERSITY 1 VILLAGE LANDSCAPE 2661 NE 40TH STDEET SEATTLE M/A 02105

Tap the "+"

| <b>く</b> Back            | Logout |
|--------------------------|--------|
| New Job Site             | Cancel |
| JobName                  |        |
| Job Number               |        |
| Address                  |        |
| City                     |        |
| State                    |        |
| Postal Code              |        |
| Select Material Supplier |        |
| Select Job Type          |        |
| Select Region            |        |

Save JobSite

Enter the Job Site Details & Tap Save Job Site

## Alternative Way to Add a New Jobsite:

| Ne   | ew     | Orc   | der   |      |   |       |       | Ca   | ncel      |
|------|--------|-------|-------|------|---|-------|-------|------|-----------|
| Sele | ct Reg | jion  |       |      |   |       |       |      |           |
| PN   | w      |       |       |      |   |       |       |      |           |
| Sele | ct Job | Туре  |       |      |   |       |       |      |           |
|      |        |       |       |      |   |       |       |      |           |
| Туре | JobN   | lame  |       |      |   |       |       |      | _         |
| 9    |        |       |       |      |   |       |       |      |           |
| AD   |        | ew Jo | DBSIT | ГЕ   |   |       |       |      |           |
| 10   | 204    | LINIP |       | ITYV |   | 251.4 | NDC   | CADE |           |
| 10   | 294 -  |       | VERS  |      |   | JE LA | IND 5 | CAPE |           |
| 10   | 319 -  | SPA   | CE X  |      |   |       |       |      |           |
|      | "9"    |       |       |      |   |       |       |      |           |
| 1    | 2      | 3     | 4     | 5    | 6 | 7     | 8     | 9    | 0         |
| -    | 1      | :     | ;     | (    | ) | \$    | &     | @    | "         |
| #+=  |        | •     | ,     | 1    | ? | !     | '     |      | $\otimes$ |
|      |        |       |       |      |   |       |       |      |           |

Start typing in the Job Name Box and Tap ADD NEW JOBSITE ...

| Back   | 💾 Logou   |
|--|-----------|
| New Job Site                                   | Canc      |
| JobName  |           |
| Job Number                                     |           |
| Address  |           |
| City   |           |
| State  |           |
| Postal Code                                    |           |
| Select Material Supplier                       |           |
| Select Job Type                                |           |
| Select Region                                  |           |
| Save JobS                                      | iite      |
|  |           |
|  |           |
| Enter the Job Site<br>Tap <i>Save Job Site</i> | Details & |

## Messages & Alerts you might get when placing an Order:



Titu.

٠

All orders must be placed at least 36 hours in advance. If you need it earlier, please call dispatch.

Ok

Lets you know if you are missing any information that is required to place the order.

## How to Edit an Order:

|                                | .II Verizon LT           |
|--------------------------------|--------------------------|
| Pending Jobs Previous Jobs     | Edit O                   |
|                                | * Editir<br>Select Regio |
| Q 9320 😵 Cancel                | WASHING                  |
| Swipe Left to Edit/View Job    | Select Job T             |
| Tomorrow >                     | FOOT                     |
| STEPPA PAPK 2A2B               | Type JobNar              |
| 2:00 PM Pump: 47               | 9320 - ES                |
| JobTvpe: FOOT Edit View        | PO/Job Num               |
| Status: Ordered                |                          |
|                                | Pour Date                |
|                                | 9/16/2020                |
| 60                             | Pour Time                |
|                                | 12:00                    |
| (1 <sup>-</sup> )              | Pump Size                |
|                                | 47                       |
|                                | Maximum Pu               |
|                                | 47                       |
| Swipe left on the order that   |                          |
| needs to be changed & tap Edit |                          |
|                                |                          |
|                                |                          |
|                                | Make a                   |
|                                | tap Save                 |
|                                |                          |

| erizon LTE                     | 7:04 AM                  | ⋪ 46% 🔳  | _  |                        |                      | _        |
|--------------------------------|--------------------------|----------|----|------------------------|----------------------|----------|
| lit Order                      | (362601)                 | Cancel   | 2  | Ме                     | ssage                |          |
| * Editing a job v<br>ct Region | will reset the status to | waitlist | /  | The Order is Su        | icessfully update    | ed!      |
| SHINGTON                       |                          |          |    | AI                     | right                |          |
| ct Job Type                    |                          |          |    |                        |                      |          |
| ОТ                             |                          |          |    |                        |                      |          |
| e JobName                      |                          |          |    |                        | <b>A</b>             |          |
| 20 - ESTERRA                   | PARK 2A2B                |          |    |                        |                      |          |
| lob Number                     |                          |          |    |                        |                      |          |
|                                |                          |          |    |                        |                      |          |
| Date                           |                          |          |    |                        | •                    |          |
| 6/2020                         |                          |          |    | E Orders               | dol. bbA             | Logout   |
| <sup>.</sup> Time              |                          |          |    |                        |                      |          |
| 00                             |                          | Ŀ        |    | Pending Jobs           | Previous J           | obs      |
| p Size                         |                          |          |    |                        | -                    |          |
|                                |                          |          | Q  | 9320                   | 8                    | Cance    |
| imum Pump Size                 |                          |          |    | Swipe Left to          | o Edit/View Job      |          |
|                                |                          |          | То |                        |                      |          |
| c                              | Save Order               |          |    |                        |                      |          |
|                                |                          |          | 9  | 320 - ESTERRA          | PARK 2A2B            |          |
|                                |                          |          | Y  | ards: 100.0            | JobType: FOOT        |          |
|                                |                          |          |    |                        | Status: Wait List    |          |
| ke any ne                      | ecessary cha             | anges &  | v  | /ashout Box has not be | en selected by the c | ustomer. |
| Save Un                        |                          |          | Fu | ture >                 |                      |          |

Add Job Logout

🗴 Cancel

\*Editing a job will reset the status to waitlist & you cannot edit orders after 10:00 AM the day before

## How to Copy a Past or Current order:



Tap on the order you want to copy



#### Tap Copy Order

|  |            | Logout    |
|--|------------|-----------|
| New Order  |            | Cance     |
| Please verify the Systems/Pumps/Dat<br>Select Region | teTime are | e correct |
| WASHINGTON   |            |           |
| Select Job Type                                      |            |           |
| FOOT   |            |           |
| Type JobName   |            |           |
| 9320 - ESTERRA PARK 2A2B                             |            |           |
| PO/Job Number  |            |           |
|  |            |           |
| Pour Date  |            |           |
| 9/17/2020  |            |           |
| Pour Time  |            |           |
| 12:00  |            | Ŀ         |
| Pump Size  |            |           |
| 47   |            |           |
| Maximum Pumn Size                                    |            |           |
| Soura Order  |            |           |

- Enter the date of the New Order
- Confirm the Pour Time
- Add or change any gear & system requirements

# The Order Summary



